



LESSON PLAN

01

Importance of video calls

Selecting mode of communication

Prepping for the call

Body Language to avoid

Being Communicative

Bit about Voice

Engaging Colleagues

Interacting with teams

9

Final Wrap up

OBJECTIVES

- ✓ What role does body language play in video calls
- ✓ How should you prep up for video call-background, frame wfh essentials
- ✓ Use of effective gestures to win confidence of counterpart and increase engagement

MASTERING BUSINESS VIDEO CONFERENCING

Level one | 1.15 hours | Self Paced

ABOUT COURSE

For a successful virtual meeting, the vital part is that you win the trust of your client, and here is where the right use of body language can do wonders! In this course, Mastering Business Video Conferencing, learn how to use effective body language to communicate with your counterpart with real-life examples, case studies, videos, and quizzes!

HOW YOU WILL BENEFIT



Being able to be a master communicator over video call



Quizzes and activities for practice



Downloadable Resources

- ✓ Reading emotions over video calls
- ✓ Read and understand the counterpart over various video calling tools - skype, zoom, microsoft teams, google meet etc.

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More Information:

www.simplybodytalk.com/eclass/